Peer Review Worksheet

Report author: ____________________________________________________________

1. **Skim the proposal to get the gist of what it is about.**
2. **Summarize the proposal**- What problem are the authors proposing to tackle? Is it clear this is an important problem? Is a testable hypothesis clearly stated and testable using the methods suggested? How will they go about it and is their plan feasible? Are the anticipated outcomes reasonable? Were you able to grasp these points easily?

3. **Skim report examining structure and format.**
4. **Format and structure**- Is this paper easy to read? Is it formatted correctly?

5. **Read the report in detail. Write on the paper correcting spelling, grammar, organization, etc.**
6. **Recommendation for funding**- State if the proposal should be funded and why.

<table>
<thead>
<tr>
<th>Absolutely fund</th>
<th>Fund if money available</th>
<th>Do not fund</th>
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State the reasoning behind your recommendation.

7. **Is the figure referenced in the text and well-integrated with the proposal?**
8. **What is the importance of this research?**

9. **What is the testable hypothesis proposed? Do the specific aims follow directly from the hypothesis or overarching goal?**

10. **What is the general approach to research? Do the experiments outlined clearly test the hypothesis? Do outlined experiments seem logical, well thought out, and likely to succeed?**

11. **What are the anticipated outcomes? Do they directly follow from the outlined experiments? Will these clearly expand the body of knowledge?**

12. **Positive feedback**- What aspects of the proposal facilitated effective communication? You MUST say something nice, truthful, and thoughtful! This can include the way something is described, a conceptual model, formatting, etc.

13. **Constructive feedback**- How can the authors revise the proposal to make it more effective? These suggestions can be general or specific. But, you must provide suggestions for improvement.